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THE **CHICO** REGIONAL CHAPTER  
of the  
CALIFORNIA ASSOCIATION OF MARRIAGE AND FAMILY THERAPISTS  
CHAPTER BYLAWS

Article I NAME

The name of this chapter of the California Association of Marriage and Family Therapists shall be The Chico Regional Chapter.

Article II AREA SERVED

The geographic area served by this chapter shall be Zip Codes 95917, 95918, 95922, 95924, 95925, 95925, 95926, 95927, 95928, 95932, 95938, 95942, 95947, 95953, 95954, 95961, 95962, 95965, 95966, 95967, 95969, 95971, 95973, 95975, 95977.

Article III OFFICE

The board of directors of this chapter may select a principal office for the transaction of chapter business within the geographic area served by the chapter, or may from time to time designate different places within the geographic area served by the chapter where chapter business may be conducted.

Article IV OBJECTIVES AND PURPOSES

The objectives and purposes of this chapter shall be to advance marriage and family therapy as an art, a science and a mental health profession, and to assist CAMFT in furthering its objectives on a local level. The chapter may pursue such other objectives and purposes that are in the best interests of CAMFT, its members and the members of this chapter that are not in conflict with CAMFT's Articles of Incorporation, Bylaws or Ethical Standards for Marriage and Family Therapists.

Article V MEMBERSHIP

A. QUALIFICATIONS AND CATEGORIES OF MEMBERSHIP

Categories of membership shall include clinical, pre-licensed, an associate, emeritus clinical, and affiliate membership. Only CAMFT members in good standing shall be eligible for membership in this chapter with the exception of affiliate membership.

1. Clinical Member - Qualifications and voting rights for clinical membership shall be as stated in CAMFT bylaws.

2. Pre-licensed member - a pre-licensed member shall be enrolled in a master's or doctor's degree program satisfying the educational requirements for eligibility to sit for the licensed marriage and family examination(s), or shall have completed all educational requirements for licensure and shall presently be engaged in the process of gaining hours of experience towards licensure either as a registered intern, applicant, or in some other lawful capacity. A pre-licensed member shall be eligible for advancement to clinical member status upon becoming licensed, and shall no longer be eligible for pre-licensed member status upon the expiration of ninety (90) days from the date of licensure. Upon licensure, the member will become a Clinical Member of the chapter and payment of dues for the new status will be waived until their membership is up for renewal. These members must register and pay the appropriate fees with CAMFT as a Clinical Member within 90 days to remain a member of the State organization, as listed in the CAMFT Bylaws under Article IV, Section B2. Pre-licensed members may only vote for the pre-licensed Member-at-Large running for the Board of Directors. Outside of the vote for board members, the pre-licensed member's right to vote is the same as a clinical member. A pre-licensed member is entitled to the other rights and privileges of association membership.

3. Associate member - an associate member shall be:

- a. in a profession related to marriage and family therapy, whose practitioners are licensed, certified or registered pursuant to California law, or who are specifically exempt from licensure or certification, who shall not hold a marriage and family therapist license, or
- b. a California licensed marriage and family therapist who is a resident and domiciliary of a state or jurisdiction other than California, or
- c. a resident and domiciliary of a state or jurisdiction other than California who lawfully practices marriage and family therapy.

An associate member shall not be eligible to vote or to hold office, but shall be entitled to all other rights and privileges of association membership. Membership in the California Association of Marriage & Family Therapists is required for an associate member in order to qualify as a member of the Chico Regional Chapter of CAMFT. Associate members must adhere to the ethical standards of CAMFT as it applies to their profession.

4. Emeritus Clinical member: Qualifications and voting rights for Emeritus Clinical membership shall be as stated in CAMFT bylaws. In addition, an Emeritus Clinical member
- a. must be an Emeritus Clinical member in good standing with CAMFT
  - b. must complete a membership renewal form during the membership renewal period in order to remain a member of this chapter. There shall be no dues requirement for Emeritus Clinical member.
  - c. If they wish to be listed in the chapter directory, they shall be listed as ‘retired’ without any other description of professional practice.

5. Affiliate member - an affiliate member shall be:
- a. a member of the community *not in a mental health profession licensed*, registered, or certified in the State of California.
  - b. An Affiliate member shall *not be eligible to vote or to hold office*, but shall be entitled to all other rights and privileges of association membership.

Membership in the California Association of Marriage & Family Therapists is not mandated for an Affiliate member in order to qualify as a member of the Chico Regional Chapter of CAMFT. Affiliate members must adhere to the ethical standards of CAMFT as it applies to their profession or standing in the community.

#### B. NON-TRANSFERABILITY OF MEMBERSHIP

No chapter member may transfer his/her membership or any right arising there from to another. All rights as a member of his chapter shall cease upon the member’s death.

#### C. MEMBERSHIP PROCEDURES

1. Admission to Membership: Except as otherwise provided in these bylaws, membership in any category shall be upon a majority vote of the board of directors. All chapter members shall pay dues in accordance with the dues schedule of the chapter and CAMFT and shall abide by the bylaws of the chapter and the bylaws and ethical standards of CAMFT.

2. Termination of Membership: Membership in the chapter shall terminate upon the occurrence of any of the following: resignation, non-payment of dues, expulsion, suspension, or loss of eligibility.

a. Resignation: A member may resign from membership at any time by submitting in writing to the chapter his or her resignation. The effective date of the resignation shall be when the chapter receives the letter of resignation or at such later time as is indicated in the letter.

b. Nonpayment of Dues: Anyone whose dues are in default to the chapter shall be dropped from membership.

c. Expulsion or Suspension: Anyone who has been determined to have violated the ethical standards of CAMFT and who has been expelled or suspended from membership in CAMFT, shall also be expelled or suspended from membership in this chapter. Any member to be expelled or suspended shall be entitled to at least fifteen (15) days prior notice of the expulsion or suspension and the reasons therefore. Notice may be given by any method reasonably calculated to provide actual notice. Any notice provided by mail shall be given by first-class or registered mail sent to the address of the member as shown on the chapter's records.

d. Loss of Eligibility: Any member, regardless of category or classification, who is no longer eligible for such membership due to a loss in the qualifications entitling such person to hold such membership, including a student member who has been licensed for ninety (90) days and has not transferred his/her membership to clinical membership, may be dropped from membership, provided a notice is mailed to such member at his/her address of record with the chapter at least thirty (30) days prior to termination of membership.

### 3. Reinstatement of Membership

#### a. After Resignation or Termination for Non Payment of Dues:

Anyone who has resigned his/her membership from the chapter or has terminated his/her membership because of non-payment of dues may be reinstated to that member's former category of membership provided that such person meets the criteria for that category of membership, has submitted a new application for membership to the chapter, accompanied by payment of appropriate dues, application or other fees, and provided that such person receives a majority vote of the board of directors.

#### b. After Expulsion or Suspension:

Anyone who has been expelled or suspended from membership in the chapter for violation of the ethical standards of CAMFT may be reinstated when membership within CAMFT is reinstated.

## Article VI MEETINGS OF MEMBERS

### A. ANNUAL MEMBERSHIP MEETING

An annual meeting of members shall be held *in January* unless the chapter board of directors fixes another date and notifies members as provided in Section F of this Article. Election of officers shall be held *in November* at the regular meeting.

### B. FREQUENCY OF GENERAL MEETINGS

General membership meetings shall be regularly scheduled by the president in consultation with the chapter board of directors. Special meetings may be called by the president in consultation with the chapter board of directors or shall be called upon the request of fifteen percent or more of the voting members.

### C. PLACE OF MEETINGS

Meetings shall be held at a location within the area served by the chapter.

### D. QUORUM

A quorum for any meeting of the members of the chapter during which business is conducted shall be fifteen (15) percent of the voting membership.

If a quorum is present, the affirmative vote of the majority of the voting power represented at the meeting entitled to vote, and voting on any matter shall be the act of the members.

### E. RECESSED OR ADJOURNED MEETING

When a meeting of members is recessed or adjourned to another time or place, the association may transact any business which might have been transacted at the original meeting.

### F. NOTICE OF MEETINGS

Notice of regularly scheduled general meetings shall be made in writing to members not less than five (5) days prior to the meeting.

Written notice of any annual or special meetings of members, which occurs at a time other than a regularly scheduled general meeting, shall be given to each member, not less than five (5) nor more than ninety (90) days before the date of the meeting. When an annual or a special meeting is recessed or adjourned for more than fourteen (14) days, a notice of the recessed or adjourned meeting shall be given as if it were the original meeting.

The notice of meeting shall specify the place, date, and hour of the meeting and (1) in the case of a special meeting, the general nature of the business to be transacted, and no other business may be transacted, or (2) in the case of the annual meeting or general meeting,

those matters which the board of directors, at the time the notice is given, intends to present for action by the members.

Notice of any meeting of members shall be given either personally, by mail, or other means of written communication. *General notices will be on the chapter website and in the local newspaper.*

#### Article VII BOARD OF DIRECTORS AND OFFICERS

*A director's duties must be performed in good faith, in a manner the director believes to be in the best interest of the chapter and with the care, including reasonable inquiry, that an ordinary prudent person in a like position would use under similar circumstances.*

##### A. POWERS

The activities and affairs of this chapter shall be conducted under the direction of a board of directors, all of whom shall be members of the chapter. Among other powers of the board of directors, the board of directors has the power to select and remove all agents, employees and/or contractors of the chapter, fix compensation and secure faithful performance of duties prescribed.

##### B. COMPOSITION OF THE BOARD

The board of directors shall consist of the elected officers including President, President-Elect, Secretary, Treasurer, Membership Chair, Pre-licensed Member-at-Large, and the President appointed, Board approved Program Chair. All members of the Board of Directors must be licensed as Marriage & Family Therapists except for the Pre-Licensed Members-At-Large.

##### C. DUTIES OF OFFICERS

1. President: The president shall, subject to the control of the board of directors, generally supervise, direct and control the business of the chapter. He/She shall preside over all meetings of the chapter and at all meetings of the board of directors. He/She shall recommend to the board of directors for appointment standing committee chairpersons. He/She shall appoint standing committee members except as otherwise provided in these bylaws. The president shall be an ex-officio member of all committees, but shall have no right to vote when serving in an ex-officio capacity. He/She may have such other duties and powers as may be prescribed by the board of directors or these bylaws.

2. President-elect: The president-elect shall succeed to the presidency. He/She shall in the absence of the president or in the president's inability to serve, perform the duties of the president. He/She shall also perform those duties assigned to him/her by the president and/or the board of directors.

3. Secretary: The secretary shall keep or cause to be kept, at the office of the chapter or such other place as the board of directors may direct, a book of minutes of the proceedings of its members, board and committees of the board, with the time and place of holding, whether general or special, and, if special, how authorized, the notice given, the names of those present at such meetings, the numbers of members present or represented at such member's meetings, and the proceedings of such meetings.

The secretary shall give or cause to be given, notice of all meeting of the members and of the board of directors required by the bylaws to be given. The secretary shall have such other powers and perform such other duties as may be prescribed by the board of directors or the bylaws.

In the event of the secretary's absence, his/her duties may be performed by any member appointed by the president.

4. Treasurer: The treasurer shall keep and maintain, or cause to be kept and maintained, adequate and correct books and records of accounts of the properties and business transactions of the chapter, including accounts of its assets, liabilities, receipts, disbursements, gains, losses, capital, retained earnings, and any other matters customarily included in financial statements. The books of account shall be open to inspection by any board member at all reasonable times. ***An Annual report shall be created with a balance sheet of income and expenditures as well as a statement of changes in the financial position of the chapter. This report and shall be given to the President by the end of the fiscal year.***

The treasurer shall deposit, or shall cause to be deposited, all money and other valuables in the name and to the credit of the chapter with such depositories as may be designated by the board of directors; shall disburse, or cause to be disbursed, the funds of the chapter as may be ordered by the board of directors; shall render at such regular meeting of the board, or at such other times as directed by the board, an account of his/her transactions as treasurer and of the financial condition of the chapter, shall prepare or cause to be prepared a proposed annual budget to be presented to the board of directors prior to the annual membership meeting; and shall have such other powers and shall perform such other duties as are proscribed by the board of directors or the bylaws.

If required by the board of directors, the treasurer shall give the chapter a bond in the amount and with the surety or sureties specified by the board for faithful performance of the duties of his/her office and for restoration to the chapter of all of its books, papers, vouchers, money, and other property of every kind in his/her possession, or under his/her control upon death, resignation, retirement, or removal from office.

5. The Membership Chair shall keep or cause to be kept, at the office of the chapter, a record of members, showing the name of all members, their addresses, and the class of membership held by each. The Membership Chair is responsible for verifying eligibility for membership with CAMFT. The Membership Chair shall inform CAMFT, within thirty (30) days of election or appointment, of the names and addresses of all chapter officers.

6. Pre-licensed Member-at-Large: He/She shall perform those duties assigned to him/her by the president and/or the board of directors. He/She shall be a pre-licensed member and shall, to the best of their ability, represent the interests of pre-licensed Chapter members.

7. Program Chair: The board of directors shall appoint, upon recommendation of the President, a Program Chair person. He/She coordinates and schedules continuing education instructors for monthly meetings. He/She is responsible to acquire and maintain records for the continuing education provider on an annual basis in compliance with the standards of providing CEUs put forth by the Board of Behavioral Sciences. He/She will annually remit the CEU files to the provider.

#### D. VACANCIES

In the event that a vacancy occurs on the board of directors, other than the president, the board of directors shall elect, by a majority of the directors then in office, at the next regular board of directors meeting, any eligible member of the chapter to fill the unexpired term.

#### E. REMOVAL OF OFFICERS AND BOARD MEMBERS

The board of directors, by vote of not less than three (3) of its members, shall have the authority to recommend, for approval by the membership, removal from office for cause any one of its members after having given that member an opportunity to appear before the board of directors to answer the charges.

#### F. ORDER OF SUCCESSION

In the absence of the president from a meeting over which he/she should preside or in the permanent absence of the president, the order of succession shall be: president-elect, secretary, treasurer, membership chair.

#### G. MEETINGS

1. Number of Meetings: The board of directors shall meet at least six (6) times during each fiscal year. Dates for these board meetings shall be established by the board of directors. Meetings of the board of directors shall be held at any location within the area served by the chapter as designated from time to time by the board.



2. Notice of Meetings: Meeting of the board shall be held upon not less than ten (10) days notice. Notice of a meeting need not be given to any director who signed a waiver of notice or a written consent to holding the meeting or an approval of the minutes thereof, whether before or after the meeting, or who attends the meeting without protesting, prior thereto or at its commencement, the lack of notice to such director.

3. Special Meetings: Special meetings of the board of directors shall be called by the president upon the written request of any three (3) board members, which may include the president. Such specially called meetings shall be held within thirty (30) days of the receipt of the request. Special meetings of the board shall be held upon notice delivered by telephone *or e-mail* at the director's address as shown on the records of the chapter.

#### H. QUORUM

A majority of the number of directors authorized in these bylaws shall constitute a quorum of the board for the transaction of business. Every act or decision made by a majority of the directors present at a meeting duly held at which a quorum is present is the act of the board, except when a greater or lesser number is required by applicable law or by these bylaws. A meeting at which a quorum is initially present may continue to transact business notwithstanding the withdrawal of directors.

#### I. COMPENSATION

No compensation shall be paid to any member of the board for performing the duties for which he or she was elected. Nothing in this section shall prevent board members from receiving reimbursement for expenses as may be determined by resolution of the board of directors to be just and reasonable.

#### J. ELECTIONS

1. Nominations: The board of directors shall appoint, upon recommendation of the president, a nominating committee consisting of a chair, who shall be a member of the board of directors, and at least two (2) clinical members of the chapter, one of whom shall be eligible for nomination by the nominating committee. The nominating committee's function is to nominate qualified members and certify the eligibility of the candidates for election to the board of directors. The committee in selecting its nominees shall seek diversity of representation and shall take into account the geographical, ethnic and gender composition of the membership.

Names of nominees shall be announced in writing to voting members at least twenty-five (25) days prior to the annual meeting of the membership.

The committee shall inform all nominees of the duties of the offices for which they have been nominated and secure their consent to serve.

2. Eligibility: No person shall be eligible for election until he or she has been a member of the chapter for at least one (1) year upon taking office.

Limitations: No person shall serve on the board of directors for more than five (5) years without being off the board for less than 12 consecutive months.

3. Election Procedures: Election of the board of directors will occur at the annual meeting, with newly elected or appointed board members to assume office on January 1 of each year.
3. Rotation and Term of Office: A president-elect shall be elected each year and will serve for two (2) years; the first year as president-elect, the second year as president. All other officers will serve for one year.

There shall be no election for president except at such time as the president-elect shall decline or otherwise be unable to serve as president.

## Article VIII STANDING COMMITTEES

### A. ETHICS COMMITTEE

The ethics committee shall inform chapter members of the CAMFT Ethical Standards for Marriage and Family Therapists. The ethics committee shall serve in an educational capacity for the members and the public regarding ethical standards and practice and shall promote compliance with such standards.

### B. SPECIAL COMMITTEES

Such other committees, subcommittees, commissions, or task forces may be created and appointed by the board of directors as in its judgment may be necessary. The duties and terms of any such special committees shall be prescribed by the board of directors upon formation.

### C. APPOINTMENT OF STANDING COMMITTEE CHAIRPERSONS AND MEMBERS

Standing committee chairpersons shall be appointed by the president in consultation with the board of directors. Standing committee members shall be appointed by the president in consultation with the chairperson.

D. COMPOSITION OF COMMITTEES

Committees shall consist of at least three (3) members, one or more of whom shall be a licensed Marriage and Family Therapist.

I. MEETINGS AND ACTIONS OF COMMITTEES

1. Meetings: Committees shall meet at such times as determined either by resolution of the board of directors, by resolution of the committee, or by a committee chairperson with the prior approval of the president. Meetings of committees shall be held at any place designated by the board, the committee or the committee chairperson.
2. Notice: Meetings of committees shall be held upon not less than ten (10) days written notice. Notice of a meeting need not be given to any committee member who signed a waiver of notice or a written consent to holding the meeting or an approval of the minutes thereof, whether before or after the meeting, or who attends the meeting without protesting, prior thereto or at its commencement, the lack of notice to such committee meeting.
3. Quorum: A majority of the committee members of each committee shall constitute a quorum of the committee for the transaction of business.
4. Minutes: Minutes shall be kept of each meeting of any committee. The board of directors may adopt rules governing committees that are not inconsistent with these bylaws.

Article IX FINANCES

A. FISCAL YEAR

The fiscal year of the chapter shall begin *September 1* of each year and end *August 31* of each year.

B. SETTING OF DUES

The annual dues of the chapter shall be determined at the annual meeting of the chapter or by mail ballot at any other time, as determined by the board of directors.

A dues increase shall be passed only following a majority vote of the board of directors and a majority vote of the members present at the annual meeting, or if the membership vote is taken by ballot, a majority of the ballots voting on the dues increase.

### C. PAYMENT OF DUES, FEES AND ASSESSMENTS

Each member in good standing, except as otherwise exempt by the bylaws, must pay, within the time and on the conditions set forth in these bylaws, or where appropriate as established by the board of directors and/or the membership, such fees, dues and assessments as are fixed from time to time by the board of directors and/or the membership.

Dues for all members are payable on the first day of the fiscal year. Any member whose dues are not paid within sixty (60) days of the first day of the fiscal year is in default. Any member in default on the sixty (61) day shall be dropped from membership in the chapter.

### D. BUDGET

The proposed budget for each year shall be approved by the board of directors prior to the annual membership meeting. The proposed budget shall be approved by a majority vote of the board of directors. The board of directors is empowered to make any changes in the budget necessitated by circumstances and consistent with the priorities of the chapter.

### E. DEPOSITORY

The board of directors shall select and designate such bank or trust company as they deem advisable as official depository of the funds of the chapter and prescribe the manner in which such funds shall be withdrawn. ***Two signatures of board members shall be on the bank account.***

## ARTICLE X RECORDS AND REPORTS, INSPECTION

### A. MAINTENANCE AND INSPECTION OF BYLAWS

The chapter shall keep at its selected office in California the bylaws of the chapter as amended to date, which shall be open to inspection by the members at all reasonable times. The chapter shall provide CAMFT with a copy of the chapter bylaws and any amendment(s) thereafter made.

### B. MAINTENANCE AND INSPECTION OF OTHER RECORDS

The accounting books, records and minutes of proceedings of the members of the board of directors and any committee(s) of the board of directors shall be maintained in the selected office for the chapter or with the Treasurer and/or Secretary of the chapter. The minutes and the accounting books and records shall be kept in written or typed form. The minutes, accounting books and records shall be open to inspection on the written demand of any member, at any reasonable time for a purpose reasonably related to the member's interests as a member, The inspection may be made in person or by an agent or attorney, and shall include the right to copy and make extracts.

### C. INSPECTION BY DIRECTORS

Every director shall have the right at any reasonable time to inspect all books, records and documents of every kind and the physical properties of the chapter. This inspection by a director may be made in person or by an agent or attorney, and the right of inspection includes the right to copy and make extracts of documents.

### D. ANNUAL REPORT TO MEMBERS

An annual report shall be presented to the membership *by the President in January* and not later than one hundred and twenty days after the close of the chapter's fiscal year December 31. *The report is to include the financial standing of the chapter as well as a membership roster.*

### Article XI LIABILITY OF MEMBERS

No member, regardless of the class or category of membership held, and whether or not a voting member, shall be personally or otherwise liable for any of the debts, liabilities and/or obligations of the chapter.

Nothing in this article shall be construed to relieve any person of any liability imposed by the California Non-profit Corporation Laws regarding unauthorized distributions.

### Article XII PROPERTY

The title to all property, funds and assets of the chapter shall be held by the chapter, through its board of directors, and they shall have complete control over the acquisition, administration, and disposition of any property, funds or assets. The chapter may accept gifts, legacies, devises, donations, and/or contributions in any amount and in any form upon such terms as may be decided by the board of directors.

### Article XIII USE OF NAME

No member shall speak in the name of the chapter without authorization from the president or board of directors.

### Article XIV STAFF

The chapter board of directors may employ staff whose terms and conditions of employment shall be specified by the board. Such staff may manage and direct the activities of the chapter as prescribed by the board of directors and shall be responsible to the board.

## Article XV AMENDMENTS TO THE BYLAWS

- A. Initiation of Amendments: Amendments to the bylaws may be initiated in either of two ways.
1. The board of directors may initiate a bylaw amendment, or
  2. Five (5) members of the chapter may, by a written petition addressed to the secretary of the chapter, initiate an amendment.
- B. Adoption of Amendments: Proposed amendments which have received majority vote of the board of directors present shall be recommended to the membership for ratification. A written copy of the proposed amendment or amendments shall be sent to all voting members of the chapter at least two (2) weeks prior to the time of voting. There shall be specified on the ballot a deadline for return of the mailed ballot. A three quarters (3/4) majority of ballots returned shall be required for ratification of the proposed amendment.
- C. If any sections in these Bylaws are in conflict, or become in conflict, with CAMFT Bylaws, the conflicting section will be changed to be in compliance with CAMFT Bylaws. A vote by the membership or the Board of Directors will not be necessary. As a "Chapter of CAMFT," none of our Bylaws may be in conflict with CAMFT Bylaws.

## Article XVI DIVISION OF THE CHAPTER

Division of the chapter into two chapters may be initiated by a recommendation passed by a majority of the board of directors. Upon passage by the Board, the recommendation for division shall be recommended to the membership for ratification by mail ballot. A written copy of the proposal shall be sent to all voting members of the chapter at least two (2) weeks prior to the time voting. There shall be specified on the ballot a deadline for return of the mailed ballot. A two-thirds (2/3) majority of ballots returned shall be required for ratification of the proposed division. The proposed division shall be submitted to the CAMFT board of directors for their approval and for chartering of the two chapters created by the division.

## Article XVII MERGER OF THE CHAPTER

Merger of the chapter with another chapter may be initiated by a recommendation passed by a two-thirds (2/3) majority of the board of directors of each chapter. Upon passage by the board of each chapter, the merger shall be recommended to the membership of each chapter for ratification by mail ballot. A written copy of the recommendation shall be sent to all voting members of each chapter at least three (3) weeks prior to the time of

voting. There shall be specified on the ballot a deadline for return of the mailed ballot. A two-thirds (2/3) majority of ballots returned shall be required for ratification of the proposed merger. The proposed merger shall be submitted to the CAMFT board of directors for their approval and chartering.

Article XVIII DISSOLUTION

Dissolution of the chapter, whether voluntary or involuntary shall be conducted in accordance with applicable law.

In the event of the dissolution of the chapter, all assets and funds of the chapter shall, after debts and/or obligations are paid, be distributed to a charitable organization or foundation as determined by the board of directors.

Article XIX RULES OF ORDER: PARLIAMENTARIAN

Robert's Rules of Order, Latest Edition, shall govern all meetings of the chapter in which they are applicable and in which they are not inconsistent with these bylaws unless modified by the majority of the voting members present.

A parliamentarian shall be appointed by the president from among the members of the board of directors. The parliamentarian shall have the responsibility to ensure compliance with the bylaws and Robert's Rules of Order, Latest Edition, unless modified, at all meetings of the board of directors and all official meetings of the chapter.

CERTIFICATION OF SECRETARY

I, the undersigned, certify that I am presently elected and acting secretary of the Chico Regional Chapter of the California Association of Marriage and Family Therapists, and the above bylaws are as adopted at a meeting of the board of directors held \_\_\_\_\_ and a meeting of the membership held on

XXXXXX XXXXX, M.A. Date

Secretary